
CHIDIMMA GLORIA ADAOBI OGBONNA

ogbonnachidimma@outlook.com

(P) 956.558.995

[Projects](#)

[LinkedIn](#)

Project Management professional with an MBA in Business Analytics, specializing in data analysis, process optimization, and project delivery. Proven ability to manage complex projects, drive process improvements, and lead cross-functional teams. Skilled in project management tools and methodologies to ensure efficient execution. Fluent in English and Igbo, with professional proficiency in Mandarin.

CORE COMPETENCIES

- Project Management (Agile, Waterfall)
 - Data Analysis (Excel, SQL, Power BI)
 - Process Optimization (Visual Paradigm, BPMN)
 - Stakeholder Management
 - Project Tools (Cherwell, MS Project, Jira, SharePoint, Visio)
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PROFESSIONAL EXPERIENCES

INFORMATION TECHNOLOGY PROJECT COORDINATOR

July 2024 – Present

University of Texas System, Austin, TX

- Developed Cherwell job aids, reducing support tickets related to system changes by 20% and improving overall user experience by 90%.
- Managed the PMO project desk, prioritizing and assigning over 50 service requests monthly with a 95% on-time delivery rate and 20% overall project completion rate.
- Presented monthly project reviews to senior management, tracking KPIs to ensure 90% compliance with project management best practices across all active projects.
- Optimized processes and created process maps for HCM, FMS, and System Operations, identifying gaps and implementing improvements that increased efficiency by 20%.
- Formalized an idea collection system, turning 5 ideas into successful projects that improved PMO project processes.
- Assisted in organizing and maintaining IT project documentations via Cherwell, Teams and SharePoint.

INFORMATION TECHNOLOGY INTERN PROJECT MANAGER

June 2023 – May 2024

University of Texas System, Austin, TX

- Supported data migration of 2,000 users from SailPoint to Midpoint, ensuring 100% data access continuity.
- Managed the procurement and installation of Kofax scanners, increasing scanning efficiency for 50+ users across multiple departments.
- Developed an IT infrastructure catalog maturity model, leading to a 10% improvement in service delivery.
- Conducted requirement gathering and documented system federation inventory and process mapping for UT federation redesign.
- Created a Critical IT Infrastructure refresh model that improved the accuracy of capital expense forecasts by 25%.

PROJECT MANAGER – CONFORMITY ASSESSMENT

Dec. 2020 – June 2023

World Standardization Certification & Testing Group (Shenzhen), China

- Led cross-functional teams in securing procurement contracts worth over \$1 million with the Kenya Bureau of Standards, exceeding performance goals
- Developed an accreditation acquisition strategy, expanding the company's service offerings and increasing client acquisition by 30%.
- Monitored project risks, led mitigation strategies, and ensured high client satisfaction through regular performance tracking and reporting.

JUNIOR DATA ANALYST, INTERN

Jan. 2020 – June 2020

Yunyun Intelligent Technology Co, LTD, Shanghai

- Processed and analyzed over 5,000 monthly freight transaction records, providing key insights for the logistics department.
- Assisted in data querying, statistical analysis, and trend identification, improving business decision-making.

EDUCATION

UNIVERSITY OF TEXAS RIO GRANDE VALEY, USA MBA in Business Analytics, GPA 4.0/4.0	May 2024
SOUTHEAST UNIVERSITY, China MSc in Economics- International Business, GPA 3.6/4	June 2020
NNAMDI AZIKIWE UNIVERSITY, Nigeria BSc in Economics, CGPA: 4.27/5.0	Oct. 2015

CERTIFICATIONS

- [Project Management Professional \(PMP\)](#), Project Management Institute
- [Certified Associate in Project Management \(CAPM\)](#), Project Management Institute
- [Project Management: Technical Projects](#), LinkedIn Learning
- [Structured Query Language \(SQL\)](#), Microsoft

VOLUNTEER EXPERIENCE

Community Outreach Coordinator, NFCTA	Feb. 2019 – 2020
<ul style="list-style-type: none">• Planned and organized outreach programs.• Acted as a liaison between the organization and community partners.	
ENACTUS	Sept. 2022 – 2024
<ul style="list-style-type: none">• Participated in community outreach programs focused on driving social impact through business and innovation.	

AWARDS / RECOGNITIONS

Shary Shivers Foundation Scholarship, UTRGV recognition for outstanding internship performance, Beta Gamma Sigma (BGS) Lifetime Membership Award, UTRGV Grad Select Scholarship, UTRGV Grad Bonus, Chinese Government Scholarship (CSC)